REQUEST FOR PROPOSAL (RFP)

PROCUREMENT OF SERVICES OF A CONSULTING FIRM/ CONSORTIUM OF FIRMS FOR
“PREPARATION OF DEVELOPMENT MASTER PLANS OF MAJOR SECONDARY CITIES OF SINDH”
(PACKAGE #1- KHAIRPUR, GHOSTK, MIRPUR MATHIFO & ROHRI)

The Directorate of Urban, Regional Policy & Strategic Planning, P&D Department, Government of Sindh, intends to hire the services of a consulting firm/ consortium of firms for “Preparation of Development Master Plans of Major Secondary Cities of Sindh” (Package #1- Khairpur, Ghotki, Mirpur Mathelo & Rohri).

Terms of Reference (TORs) of the assignment will include the following. However, detailed TORs and scope of work are included in RFP document.

A. The Development Master Plans would focus on the following
   ▪ Review of Past Trends, Development Strategies and Prevalent Conditions
   ▪ Preparation of Digital Base Maps
   ▪ SWOT Analysis
   ▪ Carving out a Vision for Future
   ▪ Preparation of the Development Plan focusing on:
     ○ Long Term Development Plan
     ○ Growth Scenarios
     ○ Short Term Action Plan for Priority Infrastructure Development
     ○ Development of an Immediate Action Plan for the Core Urban Area
     ○ Economic Development Plan
     ○ Climate Change, Resilience & Adaptable Plan
     ○ Disaster Management Plan
     ○ Implementation Strategy
     ○ Sustainable Development Goals SDGs Implementation Plan
     ○ Dissemination - Development Master Plan

Interested firm is requested to submit the technical and financial proposals on the prescribed RFP, which can be collected from the address mentioned below on any working day during office hours from the date of publication of this RFP. The RFP document may also be downloaded free of cost from the websites www.urbandirectoratesindh.gov.pk and www.dprasindh.gov.pk.

Technical and Financial Proposals are to be submitted at the following address not later than 3:00 p.m. on 21st February, 2022 along with Pay Order / Bank Draft of Rs. 5,000/- (Non-Refundable) in favour of the Directorate of Urban Regional Policy & Strategic Planning, Sindh. Technical Proposals shall be opened at 3:30 p.m. on 21st February, 2022. Please note that the selection of the firm / consortium of firms shall be made as per SPPRA Rules. In case the firm / consortium of firms participates in more than one package, separate team will be engaged by the consulting firm. Hence, no repetition of human resource will be allowed.

Note: In case the date of submission and opening of Proposals is declared as a public holiday by the Government due to any reason, the next official working day shall be considered to be the date of submission and opening of Proposals at the same time and venue.
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SINDH"
(PACKAGE #1: KHARIPUR, GHOTKI, MIRPUR MATHERO & ROHRI)

CORRIGENDUM

With reference to advertisement no. INF-KRY # 352/2022 dated 28th, 29th January, and 3rd February 2022 in Daily Kawish, Daily Jang Karachi, and Daily Times respectively. Following may be noted for submission and opening of Technical and Financial Proposals:

1. Clause Reference # 9.2 in Data Sheet of RFP document may be read as “The consultants shall submit bid security of 3% of the bid price along with the financial proposal, in form of pay order/bank draft, and in favor of the “Directorate of Urban Regional Policy & Strategic Planning, Sindh”.

2. The date of submission of Technical and Financial Proposals is hereby extended as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>Submission of Technical and Financial Proposals</th>
<th>Opening of Technical Proposals</th>
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<tbody>
<tr>
<td>6th March 2022</td>
<td>3:00 pm</td>
<td>3:30 pm</td>
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Note: All other details given in the RFP document will remain the same.

Office of The Director-General,
Directorate of Urban Regional Policy & Strategic Planning,
Planning & Development Department, Govt. of Sindh
Phone No. 021-99330307-09 Fax 021-34306554
Website: www.urbandirectorate.sindh.com email: depuasg@com.com
Subject: MINUTES OF PRE-BID MEETING FOR PREPARATION OF DEVELOPMENT MASTER PLANS OF TWELVE (12) MAJOR CITIES OF SINDHI – PACKAGE-I

Participants’ Name: 1. Consultant Selection Committee (CSC)
2. Representative of interested firms - Attendance Sheet attached as Annexure – I.

Venue: Committee Room of the Directorate of Urban, Regional Policy & Strategic Planning, Bungalow No. 37E/2, Block-6, PECHS, Karachi.

Date: 07th February, 2022
Time: 03:30 PM

The Director General, Directorate of Urban, Regional Policy & Strategic Planning welcomed the representative of interested consulting firms and shared the copy of letter received from Sindh Revenue Board (SRB) regarding applicable taxes on subject assignment. It was also explained that the bidders should incorporate the taxes in light of this letter and submit their financial proposal inclusive of taxes. Further, it was clarified that as per Clause Reference # 9.2 of Data Sheet in RFP document, the bid security would be considered as 2% which was mentioned as 1% by typo.

Subsequently, the Chairman CSC asked the consultants if they need any clarification on RFP document issued for package-I. Following points were discussed with the representative of the firms.

<table>
<thead>
<tr>
<th>S.NO.</th>
<th>QUERIES BY CONSULTING FIRMS</th>
<th>REPLY BY DIRECTORATE OF URP&amp;SP</th>
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<tbody>
<tr>
<td>1.</td>
<td>Representative from M/s. Osmani &amp; Company queried about the duration of the assignment whether it would be 18 months or 24 months.</td>
<td>It was clarified that the duration of the assignment / task would be 24 months from the date of mobilization. It was further clarified that the type of contract would be lump-sum contract and the payment to the consulting firm would be as per deliverable based which will be mentioned in contract agreement to be done at contract stage.</td>
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<td>2.</td>
<td>Representative from M/s. EA Consulting raised a question that in Socio Economic Survey, questionnaire of Sustainable Development Goals (SDGs) would be included or not?</td>
<td>The Chair responded that the questionnaire should include the relevant SDGs mentioned in TORs of the assignment. He further informed the representatives that there is a separate section/ unit of SDG within P&amp;D Department. The SDG unit may assist the consultants for preparation of SGD Plans as needed.</td>
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<td>3.</td>
<td>Representative from M/s. EA Consulting sought the clarification regarding the sample</td>
<td>The CSC unanimously agreed that considering the size of the towns, a maximum sample size would be encouraged</td>
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<td>4</td>
<td>Representative from M/s. EA Consulting sought clarification regarding physical survey of Social Amenities. Further, it was queried that the private education facilities would include or not?</td>
<td>It was responded that the concept of physical survey in social amenities is to gather existing data / information of social amenities mentioned in TORs and analysis the existing condition of these facilities. Including the future need assessment for next 20 years. Furthermore, chair added that education department has its institutional setup at district and taluka level and a directorate of private schools is also exist with it, that would be helpful in collecting secondary data for private and government educational facilities.</td>
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<td>5</td>
<td>Representative from M/s. EA Consulting raised question on data for basic utilities including water supply etc.</td>
<td>It was clarified that the consultant will gather existing data / maps from secondary source if available and verify / authenticate it through physical survey and update it. However, if there is no data available at secondary level, then the consultant has to carry out topographical survey for basic utilities such as water supply, sewerage, drainage, solid waste, etc mentioned in TORs of the assignment and prepare GIS maps.</td>
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<td>6</td>
<td>Representative from M/s. Osmani &amp; Company queried about boundary limit of suburban area for analysis of housing sector.</td>
<td>The Chair replied that the consultant is responsible to carryout study regarding housing situation, supply and demand in next 20 years of the city and its suburban peri-urban which can be identified through digital base maps and no boundary can be drawn currently. This job would be done by the consultants.</td>
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<td>7</td>
<td>Representative from M/s. EMC raised question on resolution on Digital Base Maps?</td>
<td>It was responded that consultant will use satellite imagery (preferably 0.6m resolution) obtained from open source to prepare GIS based digital sectoral maps.</td>
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<td>8</td>
<td>Representative from M/s. EA Consulting sought clarification regarding preparation of PC-I documents for proposed projects.</td>
<td>It was clarified to the firms that as per TORs of the assignment, the consulting firm has to prepare PC-I of proposed projects identified under Immediate Action Plans. Furthermore, these PC-I would be town / city wise and sector wise.</td>
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</table>
After having discussions on various aspects of the RFP, the Director General thanked all the participants and meeting adjourned.

(Uzaima Nasir)
Deputy Director (MF&G)
Directorate of UPR&SP,
P&D Department,
Govt. of Sindh.
(Member/ Secretary)

(Adnan Ali)
Asst. Chief (SDGs)
P&DD Department
Government of Sindh,
(Member)

(Abdullah Dahri)
Deputy Secretary (Dev.II)
Finance Department,
Govt. of Sindh.
(Member)

(Muzafar Hussain Memon)
Director, (PM&EC)
Local Government Department,
Govt. of Sindh.
(Member)

(Zulfikar Ali Kumbher)
Deputy Director (Housing)
Directorate of UPR&SP,
P&D Department
Govt. of Sindh.
(Co-opted Member)

(G. Moinuddin Asim)
Director General,
Directorate of UPR&SP
P&D Department,
Govt. of Sindh.
(Chairman)
OFFICE OF THE
ASSISTANT COMMISSIONER
SINDH REVENUE BOARD
GOVERNMENT OF SINDH

NO. SRB-COM-Sukkur/UNIT-33/2021-22/1190

Dated: January 29, 2022

To,
Director General
Directorate of Urban, Regional Policy & Strategic Planning
Bungalow No. 37 E/2, PECHS, Block-6,
Karachi
Contact No: 021-99330207-09

Subject: SINDH SALES TAX LEVIED ON PROCUREMENT OF TAXABLE SERVICES FALLING UNDER TARIFF HEADING 9814.1000.

Referring to Tender Notice published in ‘Kawish’ Newspaper on January 29, 2022, wherein, Directorate General, Directorate of Urban, Regional Policy & Strategic Planning, Planning & Development Department, Government of Sindh has invited bids from interested persons/contractors/firms for the work tabulated therein.

2. At the outset, it is to inform that the said services are taxable, falling under tariff heading 9814.1000- Architects & Town Planners Services, as envisaged in Second Schedule to the Sindh Sales Tax on Services Act, 2011 (‘Act, 2011’) at prescribed tax rates. Accordingly, your kind attention is invited towards clause (a), (b), (c) and (d) of sub-rule (2) of Rule 1 of Sindh Sales Tax Special Procedure (Withholding) Rules, 2014 --- the Withholding Rules, 2014, whereby all the offices and departments of Federal Government, Provincial Governments, and Local or District Government, Autonomous bodies; Organizations are declared as “Withholding Agents” to withhold/deduct and deposit the prescribed amounts of Sindh Sales Tax (‘SST’) from the expenditure bills of the offices, against the receipt of taxable services.

3. You are, therefore, requested to kindly ensure the compliance of above provisions of the Act, 2011 and the Withholding Rules, 2014. You are further requested to:

i. Provide the list of all contractors/ firms who submit their bids including the name and NTN of successful bidders;

ii. Procure and receive the services from only such service providers who are registered with Sindh Revenue Board and who produce before you the valid SRB Certificate of

Address: Bungalow No. A-4, Jaffria Society, Main Shikarpur Road, Sukkur
Tel: 071-9330995 Email: darban.aii@srb.gos.pk Website: www.srb.gos.pk
Registration showing their Sindh Sales Tax registration number (SNTN) & Service category:

iii. Procure and receive the services against the tax invoice (showing amount of Sindh sales tax), as prescribed in rule 29(1) of the Sindh Sales Tax on Services Rules, 2011.

iv. Withhold and deposit the amount of Sindh Sales Tax as prescribed under Withholding Rules, 2014.

This information is being called under section 52(2) read with section 52(4) and 27(2) of the Sales Tax on Services Act, 2011. You are requested to provide the abovementioned information by February 23, 2022. In case you or any of the service providers have any query to make and/or any clarification/assistance to seek, you may contact the undersigned, if so required, at your own convenience. Your co-operation and prompt response, in this regard shall be highly appreciated.

(Darban Ali)
Sindh Sales Tax Officer (Unit-33)